

No. 31011/5/98-Estt. (A)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
North Block, New Delhi

the 30th March, 1998

OFFICE MEMORANDUM

Subject: Leave Travel Concession - Relaxation of time-limit for drawal of LTC advance.

The undersigned is directed to refer to this Department's O.M.NO. 31011/5/96-Estt. (A) dated 19.2.1997 on the subject mentioned above and to say that according to the said O.M. a Government servant can draw advance in respect of the journey proposed to be performed under the LTC scheme, by himself and/or by the members of his family thirty-five days before the proposed date of the outward journey.

2. Since the Railways have increased the time-limit for reservation of seats/berths from 30 days to sixty days, it has been decided by this Department that a Government employee can draw advance for LTC journey for himself and his family members sixty-five days before the proposed date of the outward journey. He should, however, produce the outward railway tickets within ten days of the drawal of advance to the competent authority to show that he has actually utilised the amount to purchase the tickets.

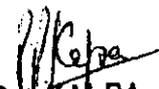

(P.P. KALRA)
Desk Officer
Tel.: 301 1313

To

All Ministries/Departments of the Government of India.

Copy to:-

1. Comptroller & Auditor General of India.
2. Union Public Service Commission.
3. Central Vigilance Commission.
4. All Union Territory Administrations.
5. Lok Sabha/Rajya Sabha Secretariat.
6. All attached & Subordinate officer of the Deptt. of Personnel & Administrative Reforms and the Ministry of Home Affairs.
7. All Officers and Sections of Department of Personnel & Training.


(P.P. KALRA)
Desk Officer