

**DEPARTMENTAL EXAMINATION OF THE INDIAN REVENUE SERVICE (CUSTOMS AND CENTRAL EXCISE) GROUP 'A' PROBATIONERS – SEPTEMBER, 2008**

**PART I – PAPER V (ADMINISTRATION)**

Date: 03.09.2008  
Time: 1015 to 1315 hours

Maximum Marks: 150  
Pass Marks: 75

**NOTE:** Answer **Question No. 1** from **Part A** and **any five** questions from **Part B**. All questions carry equal marks. All parts of the question must be answered. Please give answer in brief and to the point and cite relevant provisions wherever applicable. You can reply either in Hindi or in English.

**PART 'A' – WITHOUT BOOKS**

- Q.1 (i) Define the expression 'gift' for the purpose of CCS (Conduct) Rules 1964. (5)
- (ii) Explain whether a Govt. employee can accept a prize from Private firm in appreciation of the outstanding work done by him. (5)
- (iii) A Government employee requests his department that he may be allowed to associate himself with collection of subscriptions for the Jawaharlal Nehru Memorial Fund. Comment. (5)
- (iv) How will you define 'Dowry'? What are the relevant provisions of the Conduct Rules relating to giving or taking dowry? (5)
- (v) Can a Government employee acquire by purchase or dispose of by sale, mortgage, lease or gift any immovable property outside India? (5)

**PART 'B' - WITH BOOKS**

- Q.2 (i) An officer is transferred from one office to another office within the same station, will he be entitled for any T.T.A? (5)
- (ii) By whom can the order of suspension against a Government employee be revoked? (5)
- (iii) Is suspension a statutory penalty? Does any appeal lie against an order of suspension? (5)
- (iv) Narrate briefly the procedure for imposing a major penalty. (10)
- Q.3 (i) Who are eligible for children's education Assistance? (5)
- (ii) What are the conditions for reimbursement of tuition fees? (10)
- (iii) What is restriction on commutation of pension? (5)

- (iv) What is the limit of commutation of pension? (5)
- Q.4 (i) Under what conditions can casual leave be granted to an officer on deputation out of India? (5)
- (ii) Can regular leave be granted to a Govt. employee while on deputation out of India? (5)
- (iii) What are the conditions under which leave preparatory to retirement is granted to a Govt. employee? (5)
- (iv) How does a spell of extra ordinary leave affect earning of leave? (5)
- (v) To what extent and subject to what conditions may leave of one kind be commuted into leave of another kind under the CCS (leave) Rules 1972. (5)
- Q.5 (i) Can an officer avail LTC during holidays? (5)
- (ii) What is leave salary entitlement to a female Govt. Employee during maternity leave? (5)
- (iii) Give short note on LTC. (5)
- (iv) If a Govt. servant joined his services on 18.3.07 in Delhi. On 10.6.07 he intends to proceed on extra-ordinary leave to his home-town Hyderabad. He claimed 'Home-Town concession.' He also applied for the advance. His family consisted of his wife who was herself a Govt. servant. Discuss whether the claim for the 'Home Town' LTC is admissible to him. (5)
- (v) Discuss whether a female Govt. servant is entitled to claim LTC for her parents? (5)
- Q.6 (i) Can daily allowance be drawn on a holiday occurring during a Tour? (5)
- (ii) How is the T.A to a Govt. employee under suspension who is required to perform journey to attend a departmental enquiry regulated? (5)
- (iii) If an officer and his wife who is also a Govt. employee are both transferred at the same time or within 6 months of his/her transfer from one and the same old station to the same new station, how will their transfer T.A be regulated? (5)
- (iv) What do you understand by the phrase 'Local Journey'? (5)
- (v) What is meant by 'Controlling Officer' for traveling allowance purpose? (5)
- Q.7 (i) What do you mean by 'family' for the purpose of G.P.F. Rules? (5)
- (ii) Is the amount of subscription subject to any decrease or increase during the course of a year? (5)
- (iii) What are the circumstances under which conversion of an

- advance into withdrawal is permissible? (5)
- (iv) Is withdrawal from GPF admissible separately for betrothal and marriage? (5)
- (v) Distinguish between advance from GPF and withdrawal from GPF? (5)
- Q.8 Distinguish between the following
- (i) Study leave and Earned Leave (5)
- (ii) Daily allowance & travelling allowance (5)
- (iii) Lack of devotion to duty and lack of integrity (5)
- (iv) Gratuity and commutation of pension (5)
- (v) Controlling officer and disbursing officer. (5)
- Q.9 (i) How is the joining time calculated? (5)
- (ii) How will you regulate the period of joining time not availed of by a Govt. employee on transfer? (5)
- (iii) Is it correct to say that since joining time is duty, an employee on joining time will always draw his duty pay? (5)
- (iv) State what joining time pay and allowances an officer is entitled to if he avails himself of the same after a spell of extraordinary leave? (5)
- (v) Can joining time be combined with (a) vacation (b) regular leave and (c) casual leave? (5)
- Q.10 (i) Explain whether Govt. employee/member of their families may take treatment from any hospital recognized under CGHS/State Govt.? (10)
- (b) Write short notes on maternity leave. (5)
- (c) Salient features of new pension scheme (w.e.f 1.7.04) (5)
- (d) What is the time limit to submit the medical bill for reimbursement? (5)