

F.No. 12/5/2013-JCA-2
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi
Dated the 11th June, 2013

Subject : Holidays to be observed in Central Government Offices during the year 2014.

It has been decided that the holidays as specified in the **Annexure-I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2014. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure-II**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

- 1. REPUBLIC DAY**
- 2. INDEPENDENCE DAY**
- 3. MAHATMA GANDHI'S BIRTHDAY**
- 4. BUDHA PURNIMA**
- 5. CHRISTMAS DAY**
- 6. DUSSEHRA (VIJAY DASHMI)**
- 7. DIWALI (DEEPAVALI)**
- 8. GOOD FRIDAY**
- 9. GURU NANAK'S BIRTHDAY**
- 10. IDU'L FITR**
- 11. IDU'L ZUHA**
- 12. MAHAVIR JAYANTI**
- 13. MUHARRAM**
- 14. PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified accordingly and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

- 1. AN ADDITIONAL DAY FOR DUSSEHRA**
- 2. HOLI**
- 3. JANAMASHTAMI (VAISHNAVI)**
- 4. RAM NAVAMI**
- 5. MAHA SHIVRATRI**
- 6. GANESH CHATURTHI / VINAYAK CHATURTHI**
- 7. MAKAR SANKARANTI**
- 8. RATH YATRA**
- 9. ONAM**

10. PONGAL

11. SRI PANCHAMI / BASANTA PANCHAMI

12. VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SUKLADI / CHAETH

3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festivals falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi (DCP, Special Branch, Delhi Police).

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through P.I.B. /T.V. / A.I.R. / Newspapers and the Heads of Departments/ Offices of the Central Government may take action according to such an announcement without waiting for a formal order about the change of date.

6. During 2014, Diwali (Deepavali) falls on Thursday, October 23, 2014 (Kartika 01). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Narakachaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on "Naraka Chaturdasi Day" (in place of Deepavali Day) for the Central Government Offices in a State if in that State, that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government.

7. Central Government Organisations which include industrial, commercial and trading establishments would observe up to 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments / organisations themselves for the year 2014, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of instructions issued in this regard by the Ministry of Home Affairs.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M.No. 12/5/2002-JCA dated 17th December, 2002. In other words, they will have the option to select only 13(Thirteen) holidays

of their own after including in the list, three National Holidays and Mahavir Jayanti included in the list of compulsory holidays and falling on day of weekly off.

10. In respect of Banks, the holidays shall be regulated in terms of the extant instructions issued by the Department of Financial Services, Ministry of Finance.

11. Hindi version will follow.

sd/-
(Ashok Kumar)
Deputy Secretary (JCA)

Encl.: Lists of holidays

**LIST OF HOLIDAYS DURING THE YEAR 2014 FOR ADMINISTRATIVE OFFICES
OF CENTRAL GOVERNMENT LOCATED AT DELHI/NEW DELHI.**

S.No.	Holiday	Date	Saka Date	Day
1935 SAKA ERA				
1	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	January 14	Pausha 24	Tuesday
2	Republic Day	January 26	Magha 06	Sunday
3	Holi	March 17	Phalguna 26	Monday
1936 SAKA ERA				
4	Ram Navami	April 08	Chaitra 18	Tuesday
5	Mahavir Jayanti	April 13	Chaitra 23	Sunday
6	Good Friday	April 18	Chaitra 28	Friday
7	Buddha Prunima	May 14	Vaisakha 24	Wednesday
8	Idu'l Fitr	July 29	Sravana 07	Tuesday
9	Independence Day	August 15	Sravana 24	Friday
10	Janamashtami	August 18	Sravana 27	Monday
11	Mahatma Gandhi's Birthday	October 02	Asvina 10	Thursday
12	Dussehra	October 03	Asvina 11	Friday
13	Idu'l Zuha (Bakrid)	October 06	Asvina 14	Monday
14	Diwali (Deepavali)	October 23	Kartika 01	Thursday
15	Muharram	November 04	Kartika 13	Tuesday
16	Guru Nanak's Birthday	November 06	Kartika 15	Thursday
17	Christmas Day	December 25	Pausa 04	Thursday

**LIST OF RESTRICTED HOLIDAYS DURING THE YEAR 2014 FOR
ADMINISTRATIVE OFFICES OF CENTRAL GOVERNMENT LOCATED AT
DELHI/NEW DELHI.**

S.No.	Holiday	Date	Saka Date	Day
1935 SAKA ERA				
1	New Year's Day	January 01	Pausa 11	Wednesday
2	Guru Gobind Singh's Birthday	January 07	Pausha 17	Tuesday
3	Makar Sankranti	January 14	Pausa 24	Tuesday
4	Pongal	January 14	Pausa 24	Tuesday
5	Basanta Panchami	Feb 04	Magha 15	Tuesday
6	Guru Ravidas' Birthday	Feb 14	Magha 25	Friday
7	Shivaji Jayanthi	Feb 19	Magha 30	Wednesday
8	Swami Dayananda Saraswati Jayanti	Feb 24	Phalguna 05	Monday
9	Maha Shivaratri	Feb 27	Phalguna 08	Thursday
10	Holika Dahan	March 16	Phalguna 25	Sunday
1936 SAKA ERA				
11	Chaitra Sukladi / Gudi Padava / Ugadi / Cheti Chand	March 31	Chaitra 10	Monday
12	Vaisakhi/vishu/Masadi	April 14	Chaitra 24	Monday
13	Vaisakhadi (Bengal)/Bahag Bihu (Assam)	April 15	Chaitra 25	Tuesday
14	Ester Sunday	April 20	Chaitra 30	Sunday
15	Guru Rabindranath's Birthday	May 09	Vaisakha 19	Friday
16	Hazarat Ali's Birthday	May 13	Vaisakha 23	Tuesday
17	Rath Yatra	June 29	Ashadha 08	Sunday
18	Jamat-UI-Vida	July 25	Sravana 03	Friday
19	Raksha Bandhan	August 10	Sravana 19	Sunday
20	Parsi New Year's day	August 18	Sravana 27	Monday
21	Vinayaka Chaturthi	August 29	Bhadra 07	Friday
22	Onam	Sep 07	Bhadra 16	Sunday
23	Dussehra (Maha Saptami (Additional))	October 01	Asvina 09	Wednesday
24	Dussehra (Maha Astami) (Additional)	October 02	Asvina 10	Thursday

25	Dussehra (Maha Navami)	October 03	Asvina 11	Friday
26	Maharishi Valmiki's Birthday	October 08	Asvina 16	Wednesday
27	Karaka Chaturdasi (Karva Chouth)	October 11	Asvina 19	Saturday
28	Deepavali (South India)	October 22	Asvina 30	Wednesday
29	Narak Chaturdasi	October 22	Asvina 30	Wednesday
30	Govardhan Puja	October 24	Kartika 02	Friday
31	Bhai Duj	October 25	Kartika 03	Saturday
32	Pratihar Sashthi or Surya Sashthi (Chhat Puja)	October 29	Kartika 07	Wednesday
33	Guru Teg Bahadur's Martyrdom Day	Nov 24	Agrahayana 03	Monday
34	Christmas Eve	Dec 24	Pausa 03	Wednesday